**Mapa de caracteres especiais no Windows**

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| ***por Marcos Elias***  Como inserir alguns caracteres especiais em documentos, os caracteres que não existem no teclado, como por exemplo o de copyright © e o de marca registrada ®?  Cada caractere possui um código, um número. Teclando Alt junto com esse número, o caractere é inserido, desde que o editor ou campo de texto que você esteja ofereça suporte. Veja uma tabela com os códigos (os mais usados estão destacados):   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **0 -** | **31-** | **64 - @** | **96 - `** | **128 - Ç** | **160 - á** | **192 - +** | **224 - Ó** | | **1 -** | **32 -** | **65 - A** | **97 - a** | **129 - ü** | **161 - í** | **193 - -** | **225 - ß** | | **2 -** | **33 - !** | **66 - B** | **98 - b** | **130 - é** | **162 - ó** | **194 - -** | **226 - Ô** | | **3 -** | **34 - "** | **67 - C** | **99 - c** | **131 - â** | **163 - ú** | **195 - +** | **227 - Ò** | | **4 -** | **35 - #** | **68 - D** | **100 - d** | **132 - ä** | **164 - ñ** | **196 - -** | **228 - õ** | | **5 -** | **36 - $** | **69 - E** | **101 - e** | **133 - à** | **165 - Ñ** | **197 - +** | **229 - Õ** | | **6 -** | **37 - %** | **70 - F** | **102 - f** | **134 - å** | **166 - ª** | **198 - ã** | **230 - µ** | | **7 -** | **38 - &** | **71 - G** | **103 - g** | **135 - ç** | **167 - º** | **199 - Ã** | **231 - þ** | | **8 -** | **39 - '** | **72 - H** | **104 - h** | **136 - ê** | **168 - ¿** | **200 - +** | **232 - Þ** | | **9 -** | **40 - (** | **73 - I** | **105 - i** | **137 - ë** | **169 - ®** | **201 - +** | **233 - Ú** | | **10 -** | **42 - \*** | **74 - J** | **106 - j** | **138 - è** | **170 - ¬** | **202 - -** | **234 - Û** | | **11 -** | **43 - +** | **75 - K** | **107 - k** | **139 - ï** | **171 - ½** | **203 - -** | **235 - Ù** | | **12 -** | **44 - ,** | **76 - L** | **108 - l** | **140 - î** | **172 - ¼** | **204 - ¦** | **236 - ý** | | **13 -** | **45 - -** | **77 - M** | **109 - m** | **141 - ì** | **173 - ¡** | **205 - -** | **237 - Ý** | | **14 -** | **46 - .** | **78 - N** | **110 - n** | **142 - Ä** | **174 - «** | **206 - +** | **238 - ¯** | | **15 -** | **47 - /** | **79 - O** | **111 - o** | **143 - Å** | **175 - »** | **207 - ¤** | **239 - ´** | | **16 -** | **48 - 0** | **80 - P** | **112 - p** | **144 - É** | **176 - \_** | **208 - ð** | **240 - ­** | | **17 -** | **49 - 1** | **81 - Q** | **113 - q** | **145 - æ** | **177 - \_** | **209 - Ð** | **241 - ±** | | **18 -** | **50 - 2** | **82 - R** | **114 - r** | **146 - Æ** | **178 - \_** | **210 - Ê** | **242 - \_** | | **19 -** | **51 - 3** | **83 - S** | **115 - s** | **147 - ô** | **179 - ¦** | **211 - Ë** | **243 - ¾** | | **20 -** | **52 - 4** | **84 - T** | **116 - t** | **148 - ö** | **180 - ¦** | **212 - È** | **244 - ¶** | | **21 -** | **53 - 5** | **85 - U** | **117 - u** | **149 - ò** | **181 - Á** | **213 - i** | **245 - §** | | **22 -** | **54 - 6** | **86 - V** | **118 - v** | **150 - û** | **182 - Â** | **214 - Í** | **246 - ÷** | | **23 -** | **55 - 7** | **87 - W** | **119 - w** | **151 - ù** | **183 - À** | **215 - Î** | **247 - ¸** | | **24 -** | **56 - 8** | **88 - X** | **120 - x** | **152 - ÿ** | **184 - ©** | **216 - Ï** | **248 - °** | | **25 -** | **57 - 9** | **89 - Y** | **121 - y** | **153 - Ö** | **185 - ¦** | **217 - +** | **249 - ¨** | | **26 -** | **58 - :** | **90 - Z** | **122 - z** | **154 - Ü** | **186 - ¦** | **218 - +** | **250 - ·** | | **27 -** | **59 - ;** | **91 - [** | **123 - {** | **155 - ø** | **187 - +** | **219 - \_** | **251 - ¹** | | **28 -** | **60 - <** | **92 - \** | **124 - |** | **156 - £** | **188 - +** | **220 - \_** | **252 - ³** | | **29 -** | **61 - =** | **93 - ]** | **125 - }** | **157 - Ø** | **189 - ¢** | **221 - ¦** | **253 - ²** | | **30 -** | **62 - >** | **94 - ^** | **126 - ~** | **158 - ×** | **190 - ¥** | **222 - Ì** | **254 - \_** | | **31 -** | **63 - ?** | **95 - \_** | **127 -** | **159 - ƒ** | **191 - +** | **223 - \_** | **255 -** |   Obs.: você deve usar a tecla Alt da esquerda, pois os teclados geralmente têm duas teclas Alt. O código deverá ser digitado no teclado numérico, aquele que tem a mesma disposição das teclas de uma calculadora, geralmente do lado direito do teclado (e não usando as teclas de números da fileira acima das teclas das letras e abaixo das teclas de funções especiais).  Se você pretende publicar o documento na web, ou se estiver editando em HTML, prefira usar os caracteres especiais do HTML. É mais seguro para que funcione em diferentes navegadores, em diferentes sistemas operacionais e, principalmente, em diferentes idiomas. [Veja aqui](http://www.mephost.com/br/caracteres.htm) nossa tabela de caracteres especiais em HTML. |